

## Application checklist

### Checklist

Before arranging an appointment with TIO to lodge your application, please ensure that you have the following documentation.

- Signed and completed loan application form
- Current Centrelink Income Statement (if applicable)
- Two latest payslips (wage and salary earners only)
- Personal Tax Return and Tax Assessment Notice for last financial year
- If self employed or a company director, a full balance sheet and accounts for last financial year and Interim Profit & Loss Statement for current financial year until last completed month for business
- Tax Return for Business for last financial year if separate return submitted to ATO
- Statements on all savings and transaction accounts for previous three months, showing account numbers, account ownership and balances
- Verification of current loans (ie personal and car loan) showing name of financial institution or lender, outstanding debt amount and loan account ownership. If your repayments on current loans are not made from your savings or transaction account, or the repayment you make to your loan is higher than you are required to make under your contract, you will need to provide a copy of the original loan contract and loan statements for at least the last three months.
- Copies of latest statements of all credit cards and store cards (eg Visa, AMEX, GE Creditline)
- 100 points of identification (eg birth certificate, passports, drivers licence)
- Signed privacy acknowledgment and consent form

*Please note that the Territory Government and/or TIO reserve the right to request further verification documentation as and when required in order to complete a full assessment of any HOMESTART NT loan application.*

### Application fees

#### Application fees are as follows:

Application fee	\$25 (non refundable)
Valuation fee	\$60 (non refundable)

Other fees and charges may or will apply prior to or during the term of any loan advanced as a result of this application.

*Please note that we are unable to accept your application without all of the above documentation and the \$25 application fee.*

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